



# Harwich Housing Authority

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## Minutes of the November 23, 2021 Regular Meeting

CALL TO ORDER: The November 2021 Regular meeting of the Harwich Housing Authority was called to order by Elizabeth Harder at 4:35 p.m. Members present were Elizabeth Harder, Kim Bourgea and Mark Kelleher. Also present: Tracy Cannon, Director of the Harwich Housing Authority.

APPROVAL OF MINUTES: On a motion made by Kim and seconded by Mark all members present voted unanimously to approve the September 2021 minutes.

FINANCIAL REPORT: On a motion made by Kim and seconded by Mark, all members voted to approve the year end 9/30/2021 Operating Statements.

APPROVAL OF WARRANTS: On a motion made by Kim and seconded by Mark, warrants 2021-9 and, 2021-10, were unanimously approved.

EXECUTIVE DIRECTOR'S REPORT: On a motion presented by Mark and seconded by Kim, the Executive Director's report for November 2021 was unanimously accepted.

OLD BUSINESS: Tracy reported back about expanding the properties run by the Housing Authority. Tracy had spoken to Mary Farrell at DHCD and was told that there was no avenue to do that.

NEW BUSINESS: On a motion made by Kim and seconded by Mark, the Board voted unanimously to Certify the Top 5 Compensation Form, Lead Paint and Financials. On a motion made by Mark and seconded by Kim, the Board approved unanimously to Participate in the Regional Legal Services Program. Finally, on a motion made by Kim and seconded by Mark, the Board voted unanimously to approve the State contract with Fenton, Ewald and Associates for accounting services for FYE 9/30/2022.

Next Meeting: Tuesday, December 14 at 5:00 p.m.

The meeting adjourned at 5:35 pm on a motion presented by Mark, seconded by Elizabeth and approved by all.

Respectfully Submitted

Tracy Cannon

Executive Director

A handwritten signature in cursive script that reads "Tracy Cannon".