

**TOWN OF HARWICH  
HISTORIC DISTRICT AND  
HISTORICAL COMMISSION**



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Please submit this application to: Town of Harwich Building Department  
732 Main Street, Harwich, MA 02645  
Telephone: (508) 430-7506 Fax: (508) 430-4703

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**Application fee: \$55**

*Harwich General By-Laws, Chapter 131, Article II, §131-8.A, Notice of Intent to Demolish. Before any building constructed prior to one hundred years before the present calendar year is demolished in whole or in part, a Notice of Intent to do so will be filed with the Commission.*

**Application for Notice of Intent**

I, \_\_\_\_\_, intend to demolish **in whole or in part** the structure located at  
(Print Owner/Applicant's Name) (circle one)

\_\_\_\_\_, \_\_\_\_\_ / \_\_\_\_\_  
(Street Number) (Street Name) (Village), (Assessor's Map) (Parcel #) (Zoning District(s))

**Section 1 - Owner/Applicant Information** (Note: A non-owner may apply, however written authorization of the owner is required at the time of submittal of this Application)

Legal Owner(s) \_\_\_\_\_ Title \_\_\_\_\_

Mailing Address \_\_\_\_\_

Email Address \_\_\_\_\_ Telephone \_\_\_\_\_

Legal Owner's Authorization \_\_\_\_\_  
(Signature)

Applicant(s) (if different) \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

Email Address \_\_\_\_\_ Telephone \_\_\_\_\_

## Section 2 - Determination of Historical Significance

Date Building was Constructed \_\_\_\_\_

Which records were used to establish this date? \_\_\_\_\_

Description of Structure(s) to be demolished (*in whole or in part*) \_\_\_\_\_

Reason for Demolition \_\_\_\_\_

Proposed Reuse \_\_\_\_\_

Is the property on the Town's Inventory List: \_\_\_\_\_

Is the building listed on the National or Massachusetts Register of Historic Places? \_\_\_\_\_

If yes, which register? \_\_\_\_\_

Original Owner, if known \_\_\_\_\_

Subsequent Owners, if known \_\_\_\_\_

What is known about the history of the property? \_\_\_\_\_

Further, has the property been associated with any noteworthy events or with the political, cultural, economic, or social history of the Town or Region? Please list: \_\_\_\_\_

Type of Architectural Style: \_\_\_\_\_

Method of Construction: \_\_\_\_\_

Type of Materials Used: \_\_\_\_\_

Name(s) of Architect, Designer or Builder if known: \_\_\_\_\_

**Section 3 - Project Plan and Condition of Existing Structures**

Full Demolition  or Partial Demolition

For Partial Demolition, describe portion(s) to be demolished \_\_\_\_\_

\_\_\_\_\_

Age(s) of portion(s) to be demolished \_\_\_\_\_

Describe how the remaining structure will be treated and renovated \_\_\_\_\_

\_\_\_\_\_

List reports detailing condition of structure and results of inspections conducted by certified engineer or other design professional \_\_\_\_\_

\_\_\_\_\_

Is there room on the site to relocate the structure or integrate it with the new project? Yes  No

Describe what alternatives to demolition have been investigated \_\_\_\_\_

\_\_\_\_\_

**Section 4 – Filing Requirements**

**One Certified Abutter List** – available from the Assessor’s Office for a fee.

**One (1) original and eight (8) copies of each of the following shall be submitted:**

1. Completed Application Form with Owner authorization
2. Certified Site Plan and Locus Map
3. Registered Professional(s) Stamped Reports of Inspection
4. Complete set of Photographs (of sufficient quality and number) showing **all:** exterior elevations, significant architectural details, and /or detailing existing conditions supporting claim of conditions
5. List and copies of appropriate references and documents consulted to determine age and historical significance of structure.
6. **For Partial Demolitions:** Plans and Drawings of existing areas to be demolished and final elevations of completed project.

***The application shall not be considered complete until the all the above requirements and information are provided and submitted with this application. Attach Authorization to represent/apply.***

\_\_\_\_\_  
(Signature of Applicant/Representative)

\_\_\_\_\_  
(Date)