

MINUTES
HARWICH WATER DEPARTMENT
BOARD OF WATER/WASTEWATER COMMISSIONERS
MEETING
Thursday, February 22, 2024
11:30 a.m.

WATER COMMISSIONER'S PRESENT: Chair Gary Carreiro, Vice Chair Noreen Donahue, Clerk Allin Thompson, Commissioner Underwood (phone), Commissioner John Gough (phone)

OTHERS PRESENT: Superintendent Dan Pelletier, Administrative Assistant Tracey Alves, Billing Administrator Wellesley Marsh, Garden Club member Diane DiGennaro

CALL TO ORDER

Chair Carreiro called the meeting to order at 11:30 a.m.

CONSENT AGENDA

- A. Minutes
 - 1. January 4, 2024
 - 2. February 1, 2024

The minutes of January 4, 2024 and February 1, 2024 will be added to the next agenda.

ABATEMENTS

A. 46 Cross St

The Board reviewed the abatement request submitted by 46 Cross St. Vice Chair Donahue motioned to deny the abatement request with a second by Clerk Thompson. Commissioner Underwood asked for the option of a payment plan to be offered. The motion was amended to include a payment plan. A roll call vote was taken with all in favor; 5-0-0.

NEW BUSINESS

A. Capital Plan Debt Projections

Superintendent Pelletier reviewed with the Board the most recently updated FY25-FY29 Capital Plan for the Department as well as the Town of Harwich actual authorized proposed debt service table.

B. FY25 Water Rates

Superintendent Pelletier reviewed a water rates table with the Board. If the water rates are left the way they are and don't change, the Department will begin to fall short of its revenue goals in FY25.

C. Garden Club Water Bill Insert

Diane DiGennaro, Chair of Conservation Committee of the Garden Club explained that they are taking on an initiative for the Town involving composting. They are asking for a buck slip to be inserted into the April water billing to inform residents about the food scraps program at the landfill that will roll out on June 1st. The Garden Club would be happy to pay for the buck slips.

Diane DiGennaro asked the Board if they would be willing to partner with the Garden Club and allow them to put a buck slip in with the April invoices?

Clerk Thompson motioned to approve the request with a second by Vice Chair Donahue. A roll call vote was taken with all in favor; 5-0-0.

Diane DiGennaro will send the buck slip over and then a price quote can be given regarding cost.

SUPERINTENDENT'S REPORT

The drillers will be out next week.

An offer for the Assistant Superintendent position has been extended!

The Phase 3 wastewater information session is scheduled for March 7, 2024 at 7:00 p.m. in the multi-purpose room of the Community Center. The septic ties have been uploaded for all of Phase 3 and design drawings should be ready for people to look at.

Superintendent Pelletier reached out to Mark Abrams to develop an Indirect expense policy for debt.

NEXT MEETING

The next Board meeting is scheduled to take place on Thursday, March 14, 2024 at 11:30 a.m.

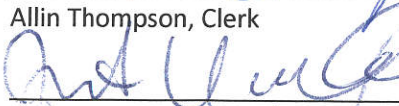
ADJOURN


Chair Carreiro entertained a motion to adjourn at 12:47p.m. Clerk Thompson moved the motion with a second by Vice Chair Donahue. All in favor; 5-0-0.

Gary Carreiro, Chairman

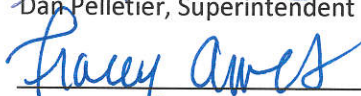

Noreen Donahue, Vice Chair


Allin Thompson, Clerk


Judith Underwood, Commissioner


John Gough, Commissioner


Dan Pelletier, Superintendent


Tracey Alves, Board Secretary