



Town of Harwich  
COUNCIL ON AGING BOARD MEETING  
Wednesday, December 20, 2023  
10:00 AM

Harwich Community Center  
100 Oak Street  
Harwich, MA 02645  
Channel 18 Studio

- I. Call to Order
- II. Approval of Minutes
  - a. Approval of Minutes from the October 18, 2023 COA Board of Directors Meeting\*\* (Vote Required)
- III. Public Comment
- IV. Chair's Comments (R. Waystack)
  - a. Check in with Members
- V. Director's Report (J. Witas)\*\*
  - a. Overview of current and anticipated operations
  - b. Report on recent grant submissions and outcomes
  - c. Volunteer needs, recruitment, and training
- VI. Old Business
  - a. Report any updates from Charter Review Committee
- VII. New Business
  - a. Discuss possibility of Harwich needs assessment (COA Director, J. Witas)
- VIII. Member Comments
- IX. Adjournment

\*\*Supporting information available at the Harwich Council on Aging